



Early health. Lifelong health.  
Début en santé. Longue vie en santé.

# **BORN - Reporting – Training Guide**

**APRIL 2012**

# BORN Reporting

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The reporting functionality in the BORN Information System (BIS) gives users the tools to enhance the efforts of managers, analysts, and researchers. Reports dynamically displays data for monitoring and analyzing program performance and patient outcomes.

## The reporting functionality allows for:

- enhanced decision support tools for planning, monitoring performance and analyzing outcomes
- conducting quality audit and improvement initiatives
- dashboards for provincial benchmarking activities and comparisons with peer organizations
- timely access by managers, analyst and researchers in your organization

# BORN Reporting

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The following is a brief overview of how reports are categorized in the BORN Information System:

## Dashboards

- Key performance indicators (KPI)

## Standard Reports

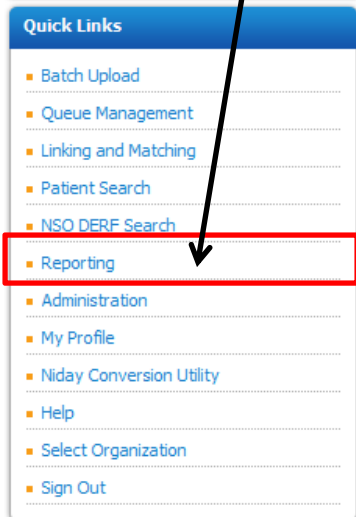
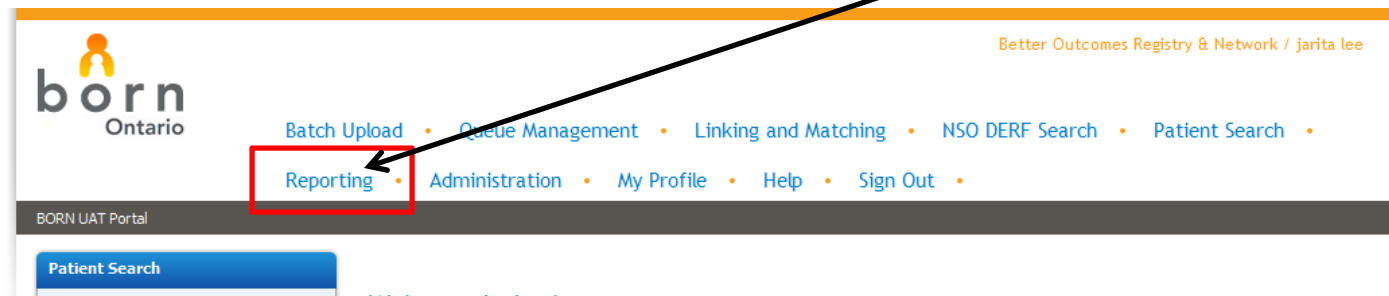
- Pre-packaged reports for analysis of key information (planning , utilization, performance, outcomes)
- Can be printed, exported and saved
- Include Clinical Reports and Administrative Reports

## Analytical Reports

- Customized reports for analysis of all data
- Accessed using the Analytical Tool “Cubes” (Strategy Companion)

# BORN Dashboard - Reporting

Click on the Reporting link to access the reports in the BORN Information System



If you are unable to see the Reporting link, ensure that you are logged in under the correct organization.

If you are still unable to see the reporting links, please contact your local BORN administrator

# BORN Reporting - Homepage

The Landing Page for reporting in the BORN Information System contains tabs in which the reports are listed. Select either the Clinical Reports or the Administrative Reports tab to access standard reports.



# BORN Reporting – Clinical Reports

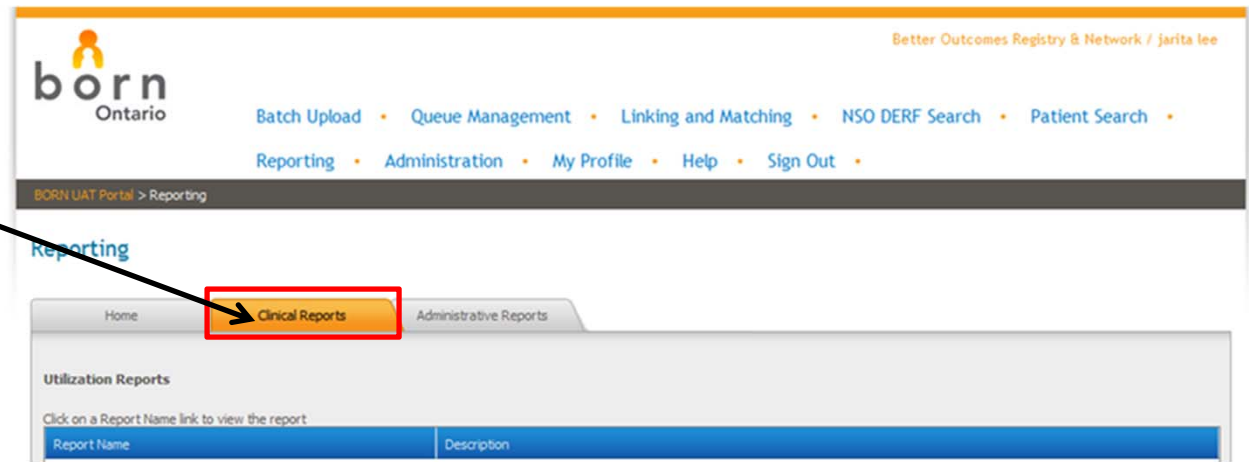
This is the window for Clinical Reports in the BORN Information System.

This screen contains reports such as:

**Profile of Birth**

**Baby-Friendly Initiative**

**NICU Profile**

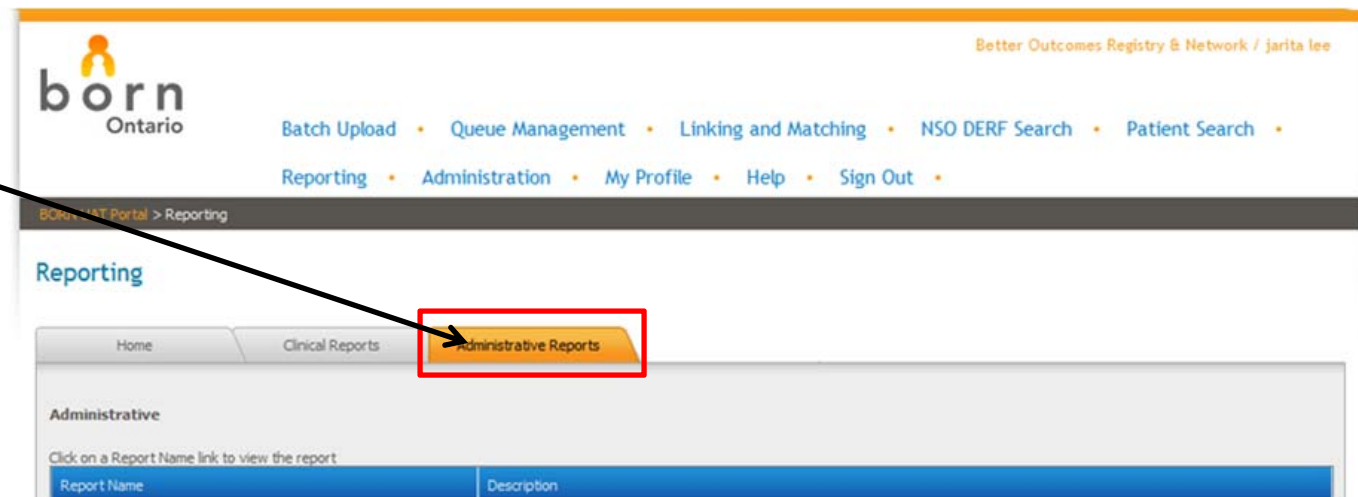


# BORN Reporting – Administrative Reports

This is the window for Administrative Reports in the BORN Information System.

Reports in the Administrative screen are broken down into the following categories:

Audit  
Data Quality  
Data Downloads



# BORN Reporting – Report Filters

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Once you click on a report, the filters by which you can run the report will vary depending on the type of report you have chosen.

## Batch Upload Details Auto Link Report:

Start Date	<input type="text" value="3/12/2012"/>		End Date	<input type="text" value="4/12/2012"/>		<input type="button" value="View Report"/>
Batch File:	<input type="text" value="&lt;Select a Value&gt;"/>					

## Encounter List Birth Mother Report:

Start Date	<input type="text"/>		<input type="checkbox"/> NULL	End Date	<input type="text"/>		<input type="checkbox"/> NULL	<input type="button" value="View Report"/>
Organization Type	<input type="text" value="&lt;Select a Value&gt;"/>			Organization	<input type="text"/>			
Batch File Type	<input type="text" value="Any"/>			Related Batch File	<input type="text" value="Non batch file encounter"/>			



# BORN Reporting – Run Reports

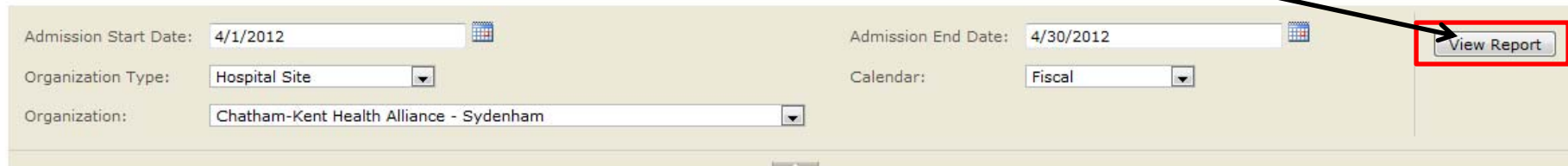
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Select report Start Date and End Date.

Select Calendar type (Fiscal or Calendar).

Select Organization Type and the Organization names will appear in drop down

Select View Report to run



Admission Start Date: 4/1/2012

Admission End Date: 4/30/2012

Organization Type: Hospital Site

Calendar: Fiscal

Organization: Chatham-Kent Health Alliance - Sydenham

View Report

# BORN Reporting – Run Reports

The report appears in the window

Use the left navigation links in the Document Map to view the sections of the report

Select Export to download (i.e. in Excel format), to save and print the report

The screenshot displays the BORN reporting interface. At the top, there are search filters for 'Start Date of Birth' (4/1/2012), 'End Date of Birth' (4/30/2012), 'Organization Type' (Hospital Site), 'Calendar' (Fiscal), and 'Organization' (Halton Healthcare Services - Oakville-Trafalgar Memorial Hospital). A 'View Report' button is located on the right. Below the filters is a 'Document Map' on the left, which is highlighted with a red box and contains the following items: 'Incomplete Infant Record Report', 'Birth and postpartum summary', 'Summary of records with incomplete child encounters', 'Summary of disposition discrepancies', and 'Summary of neonatal death discrepancies'. An arrow points from the 'Export' menu to the 'Excel' option. The 'Export' menu is also highlighted with a red box and contains the following options: 'XML file with report data', 'CSV (comma delimited)', 'PDF', 'MHTML (web archive)', 'Excel', 'TIFF file', and 'Word'. The main content area shows the title 'Birth and postpartum summary' and a table with columns: 'Date of birth', '# of births', '# of infants transferred to NICU/SCN same hospital', '# of infants transferred to other hospital', '# of infants discharged home', '# of CAS Apprehension', and 'Missing data'. The table currently shows 'No records found'.

# Questions?

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